

Digital Project Manager – Mid Weight Posted: 13th May 2013

Overview

Fly Digital has a great opportunity for an ambitious, well-disciplined and creative Project Manager with excellent communication skills to join our growing team. You will be responsible for managing websites, mobile apps, eCommerce sites and other projects from concept to delivery across our varied client base working with our in-house and remotely located developers and designers. Reporting to the Company Director you'll bring a flexible work ethic, an organized and methodical approach to your work and a genuine desire to be a key part of a small but fast growing company.

What you'll need:

- 3+ years client facing Project Management experience in the Digital Industry
- A strong understanding of web/mobile development and design techniques
- Excellent written and verbal communication skills
- Knowledge of HTML, Photoshop and Coding Languages would be very advantageous

What you'll be doing:

- Managing concurrent projects from concept, through to execution, testing, delivery and support
- Managing client requests and translating these into briefs & tasks for developers and designers
- Writing and presenting project documentation
- Assisting the team with the company's Social Media channels, blogs and websites
- Assisting the Company Director on new business proposals and presentations

Job Location	35 Buckingham Street, Surry Hills, Sydney	Start Date	July 2013
Employment Term	Full-time (3 months probation) 4.5-day week option also available	Salary	Up to \$85,000 based on experience

About Us	Fly Digital is a specialist mobile/web agency producing websites, mobile apps and eCommerce systems for Perisher Ski Resort, Event Cinemas, Pacific Magazines, QT Hotels and others
Contact Details	To apply for this role please send an email with your cover letter and resume to: support@flydigital.com.au. We will contact those applicants successfully chosen for interview.